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**COMMUNITY DEVELOPMENT DEPARTMENT**  
**NATURAL LANDSCAPING PERMIT APPLICATION**

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<b>BUSINESS OR PROPERTY OWNER INFORMATION:</b>		
CONTACT PERSON	PHONE #	FAX #
ADDRESS		
EMAIL ADDRESS		

<b>PROPERTY INFORMATION:</b>					
What type of Natural Landscape Area is proposed?	Prairie	Woodland	Savannah	Wetland	OTHER
Is this property a corner lot?	<input type="checkbox"/> YES	<input type="checkbox"/> NO			
Is this lot adjacent to a major arterial roadway?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	If yes, which street(s)?		
Is this property around a detention pond?	<input type="checkbox"/> YES	<input type="checkbox"/> NO			
Anticipated Date of Planting:					

<b>NATURAL LANDSCAPING INFORMATION:</b>
Location of Natural Landscaping:
Proposed Species to be Planted:

<b>PRIMARY CONTACT FOR APPLICATION:</b>
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**\*\*REQUIRED: PLEASE ATTACH A SITE PLAN TO THIS APPLICATION SHOWING EXACT DIMENSIONS OF NATURAL LANDSCAPE AREA.**

**CHECKLIST**

- Applicant agrees to perform all necessary ecological maintenance procedures needed to prevent invasive and undesirable plant material from consuming the site, and take steps to ensure that there is sufficient density maintained throughout the site to discourage additional invasive species from growing.
- Applicant agrees to keep a detailed log of all maintenance activities conducted on the site to be surrendered to Plainfield's Police Department/Code Enforcement Division upon request.
- Applicant acknowledges that failure to comply with these requirements will result in penalization by the Village as described in the Municipal Code.

**VILLAGE POLICIES**

- In order for the Village to process any natural landscape permit application, the application must be **completed in full** and contain any required drawings, etc.
- **No natural landscape area** shall be constructed until a permit for such has been obtained by the Village of Plainfield. Once the applicant has been notified that a natural landscaping permit has been issued, the applicant has **1 week (7 days)** from the date that it was issued to pick up the permit in the Building Division.
- Submit all natural landscape permit application documents, or direct questions, to the Planning Division at (815) 439-2824.
- Natural Landscape permit application processing may take up to **ten (10) working days** from time of submission.

**Required Signatures:**

**The undersigned agrees that the proposed landscaping for which this application specifies will be constructed in all respects in accordance with the plans and specifications submitted herewith, and in accordance with the provisions of the Village of Plainfield Municipal Code.**

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF OWNER OR AUTHORIZED AGENT (REQUIRED IF NOT APPLICANT)

\_\_\_\_\_  
DATE

\_\_\_\_\_  
Additional Signatures – Please attach more paper as necessary for further explanation.

**NATURAL LANDSCAPE PERMIT APPLICATION CHECKLIST:**

- Completed natural landscape permit application form
- Scaled drawing showing accurate dimensions of the natural landscape areas

**Natural Landscape Permit Fees:**

- \$15.00 Flat fee for Naturally Landscaped Areas