

**Minutes of the 2009-2010 Budget Workshop  
Held on Thursday, February 5, 2009 at 7:00 p.m.  
in Community Room A**

Mayor Waldorf called the meeting to order at 7:00 p.m. Present were: Mayor Waldorf, Trustee Fay, Trustee Lamb, Trustee Manning, and Trustee Dement. Absent: Trustee Racich and Trustee Vaupel. Also present were: Don Bennett, Interim Village Administrator; Traci Pleckham, Management Services Director; Allen Persons, Public Works Director; Michael Garrigan, Village Planner; Kevin Greco, Acting Police Chief; Amy De Boni, Community Relations Director; and Michelle Gibas, Village Clerk. There were 7 persons in the audience.

**BUSINESS MEETING**

**#1 2009-2010 PROPOSED BUDGET – REVIEW OF GENERAL FUND REVENUE AND OPERATIONS EXPENSES**

Mrs. Traci Pleckham, Management Services Director, reviewed the General Fund Revenue. Mrs. Pleckham stated that within the budgeted revenues, staff is recommending that the Board consider more sustainable revenue sources to accommodate for the downturn and less sustainable building permit revenues. Staff is recommending that a portion of the Village's Home Rule Sales Tax revenue, estimated 30%, be included in the General Fund Revenues. Currently, 100% of the Home Rule Sales Tax revenues are utilized within the Village's Capital Fund.

The staff then reviewed the General Fund Expenses by Department for the Administration which includes, Legislative Support, the Administration Department, Community Relations, Facilities Management, Human Resources, IT, and non-departmental expenditures (Waste Management). Mrs. Pleckham distributed a list of Public Relations/Civic Contributions that are included in Budget. Mrs. Pleckham pointed out that a contribution for the Plainfield Economic Partnership was not included in the Budget. Trustee Fay requested future discussion regarding hiring an in-house, full time Economic Development Director using the \$75,000 that was previously allocated to the Plainfield Economic Partnership. Chief Bennett pointed out that he recently received a request from the Plainfield Television Group for an increase of \$5,000.00. It was the direction of the Board to have the organizations that are requesting funding give a presentation to the Board. There was some general discussion regarding utilizing the Planning Staff for economic development.

Mr. Kevin Greco, Acting Police Chief, then reviewed the Police Department Expenses including the Executive Program, Records Program, Patrol Program, Administration Program, Community Services, Court Services, non-departmental expenditures, Police Commission, and Plainfield Emergency Management. There was some general discussion regarding the old police facility. Staff will bring back some information on marketing the old facility.

Mr. Allen Persons, Public Works Director, then reviewed the Street Division Expenses including the Administration Program, Street Maintenance, Snow and Ice Removal, Forestry, and Vehicle

Maintenance. Trustee Fay asked the staff to look into a heating device or alternate snow removal for the downtown.

Mr. Michael Garrigan, Village Planner, then reviewed the Community Development Department Expenses including Administration, Planning, Building, GIS, Economic Development, and Historic Preservation. Trustee Lamb suggested that more staff time should be allocated to Historic Preservation.

There being no further business, on a motion from Trustee Fay and Seconded by Trustee Dement, the meeting adjourned at 9:07 p.m.

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Michelle Gibas, Village Clerk