

**Minutes of the Committee of the Whole Workshop of the President and the Board of Trustees
Held on Monday, November 30, 2009
In Community Room A**

Mayor Collins called the meeting to order at 7:00 p.m. Present: Mayor Collins, Trustee Kachel, Trustee Lamb, Trustee Peck, Trustee Racich, Trustee Bonuchi, and Trustee Fay. Others Present: Brian Murphy, Village Administrator; Jim Harvey, Attorney; Michelle Gibas, Village Clerk; Allen Persons, Public Works Director; Joe Baber, Building Supervisor; Michael Garrigan, Planning Supervisor; Traci Pleckham, Management Services Director; and Bill Doster, Police Chief. There were approximately 7 persons in the audience.

WORKSHOP MEETING

#1 STRATEGIC PLANNING

Mr. Brian Murphy stated that he would like to review and get Board feed back on some draft financial policies. Mr. Murphy then reviewed the draft policies including Financial Goals, Budget Polices, Revenue Policies, Cash Management Policies, Expenditure Policies, Capital Improvement Polices, Debt Policies, Capital Asset Policies, Financial Reporting Policies, Investment Policies, and Purchasing Polices.

Trustee Fay expressed some concern regarding estimating revenue from Building Permits and felt that revenue streams should be examined critically and analytically. Trustee Fay also suggested considering a purchasing freeze.

Trustee Lamb stated that currently the Village does not have enough revenue stream to get back to a 20% reserve level. He stated that we need to look at the services that the Village provides and if we are at rock bottom and still can not fund the services, we need to then look at additional revenues.

Mayor Collins suggested setting a goal date to get the reserves back to 20%.

Trustee Peck suggested tighter purchasing policies.

Trustee Racich expressed concern with projecting sales tax revenue especially with all of the commercial closings.

Trustee Bonuchi suggested looking into combining purchasing with other governmental agencies to increase the purchasing power to get lower prices.

Administrator Murphy stated that he would refine the draft policies and bring them back to the Board for possible adoption. Mr. Murphy pointed out that the next Strategic Planning Workshop will focus on Capital Improvements.

Trustee Fay moved to adjourn to Executive Session as permitted under the Open Meetings Act, under Section 2 (c) (11) for pending litigation, not to reconvene. Seconded by Trustee Kachel. Vote by roll call. Kachel, yes; Lamb, yes; Peck, yes; Racich, yes; Bonuchi, yes; Fay, yes. 6 yes, 0 no. Motion carried.

The meeting adjourned at 8:29 p.m.

Michelle Gibas, Village Clerk