

**Minutes of the Committee of the Whole Workshop of the President and the Board of Trustees
Held on Monday, November 8, 2010
In the Boardroom**

Mayor Collins called the meeting to order at 7:00 p.m. Present were: Trustee Lamb, Trustee Peck, Trustee Racich, Trustee Fay, and Trustee Kachel. Board absent: Trustee Bonuchi. Also present: Brian Murphy, Village Administrator; Michelle Gibas, Village Clerk; Jon Proulx, Planner; Michael Garrigan, Planning Supervisor; Allen Person, Public Works Director; Traci Pleckham, Management Services Director; Joan Zelinski, Human Resources Director; Rick Kaczanko, Information Technology; Amy De Boni, Community Relations Director; Doug Kissel, Wastewater Superintendent; John Konopek, Police Commander; and Bill Doster, Chief of Police. There were approximately 4 persons in the audience.

Trustee Fay moved to approve the Minutes of the Committee of the Whole Workshop held on October 25, 2010. Seconded by Trustee Lamb. Voice Vote. All in favor, 0 opposed. Motion carried.

PRESIDENTIAL COMMENTS

Mayor Collins:

- Expressed condolences to the family of PFC Andrew Meari and pointed out that there will be a procession for PFC Meari tomorrow, November 9. PFC Meari will be waked at Fred Dames Funeral Homes.
- Stated that there will be a Key Ceremony for SPC Frank Pierson on Saturday, November 13. SPC Frank Pierson was severely injured and a house has been donated to him and his family. Mayor Collins welcomed the Pierson family to the Village.

TRUSTEES COMMENTS

Trustee Fay offered condolences to family of PFC Andrew Meari.

Trustee Kachel suggested closing Indian Boundary Road for the winter.

BUDGET WORKSHOP MEETING

#1 PLANNING, BUILDING, ADMINISTRATION, AND FINANCE

Mr. Michael Garrigan and Mr. Jon Proulx gave a presentation highlighting the responsibilities, duties and budget history of the Planning Department. Mr. Dean Marquez then reviewed the Building Department highlighting the services, current projects, residential permits, commercial permits, inspections, and budget history. Mrs. Traci Pleckham then reviewed the responsibilities and Budget history for the Administration and Management Services Departments. Mr. Rick Kaczanko reviewed the budget history and projects of the IT Department. Mr. Kaczanko pointed out that he is working on a public access through Laserfiche. Mrs. Amy De Boni reviewed the Community Relations Department and Special Events.

Trustee Peck suggested including finances and expenses for public access. Trustee Fay suggested incorporating all community events in the Community Calendar in absence of the Community Guide. Trustee Fay also requested a Workshop to reexamine the goals and objectives of the TIF District.

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There was some general discussion regarding Special Events. Trustee Lamb suggested looking into ways to recoup some of the Village expenses for Special Events.

Mayor Collins thanked the Village Staff for the presentation.

Trustee Fay moved to adjourn. Seconded by Trustee Peck. Voice Vote. All in favor, 0 opposed. Motion carried.

The meeting adjourned at 8:12 p.m.

Michelle Gibas, Village Clerk