

**Minutes of the Joint Meeting with the Historic Preservation Commission and Committee of  
the Whole Workshop of the President and the Board of Trustees  
Held on January 24, 2011  
In the Boardroom**

Mayor Collins called the meeting to order at 7:00 p.m. Board Present: Mayor Collins, Trustee Fay, Trustee Kachel, Trustee Lamb, Trustee Peck, and Trustee Bonuchi. Trustee Racich was absent. HPC Present: Chairman Bortel, Vice-Chair Derrick, Commissioner Bright, Commissioner Allen, Commissioner Feagans, and Commissioner Witt. Commissioners Olsen, Spangler, and Wright were absent. Others present: Brian Murphy, Village Administrator; Michelle Gibas, Village Clerk; Allen Persons, Public Works Director; Michael Garrigan, Planning Supervisor; Traci Pleckham, Management Services Director; and Bill Doster, Chief of Police. There were approximately 11 persons in the audience.

**JOINT MEETING WITH THE HPC**

**#1 LOCKPORT (DOWNTOWN) HISTORIC DISTRICT**

Ms. Catherine O'Connor, Illinois Historic Preservation Agency, gave a presentation regarding the advantages of establishing Historic Districts. Ms. O'Connor reviewed the Village's current Historic Preservation Ordinance and the role of the Historic Preservation Commission. Ms. O'Connor also reviewed educational benefits, social and psychological benefits, and pointed out ways that Historic Districts can aid in Business recruitment, tourism, and protection of real estate investments. Ms. O'Connor then reviewed Federal tax credits, property tax freezes, and grants.

Ms. Suzanne Derrick, Vice-Chair of the Historic Preservation Commission, then gave a presentation to the Board. Ms. Derrick pointed out that this presentation was presented on January 12, 2011 at an informational meeting held by the Historic Preservation Commission. Ms. Derrick reviewed the benefits of a historic district including economic revitalization, resale value, stability, code relief, technical assistance, recognition and prestige, and protection of Plainfield's heritage. Ms. Derrick also addressed some common concerns as well as the Certificate of Appropriateness Process. Ms. Derrick pointed out some of the misconceptions of the review process. The review process is not difficult and certain things like ordinary maintenance do not require a review. Ms. Derrick pointed out that there will be another informational meeting in February.

Trustee Lamb stated that the process needs to be as owner friendly as possible and pointed out that the Village has a unique opportunity with the Downtown and the Riverfront. Trustee Lamb also pointed out that it is important that the Village maintain Certified Local Government status.

Trustee Kachel questioned notification and the voting process suggested sending a copy of the Ordinance to the property owners by regular and certified mail.

Mayor Collins suggested sending a subsequent letter if a response is not received.

Trustee Peck suggested following the ordinance as it is written as to not jeopardize our Certified Local Government Status and apologized for not attending the meeting on January 12<sup>th</sup>.

Trustee Bonuchi suggested a review of our current ordinance.

Trustee Fay thanked the Historic Preservation Commission and Ms. O'Connor for their presentations.

Trustee Fay moved to adjourn the Joint Meeting. Seconded by Trustee Lamb. Voice Vote. All in favor, 0 opposed. Motion carried.

The Joint Meeting adjourned at 8:23 p.m.

### **COMMITTEE OF THE WHOLE WORKSHOP**

Mayor Collins called the meeting to order at 8:25 p.m. Board Present: Mayor Collins, Trustee Fay, Trustee Kachel, Trustee Lamb, Trustee Peck, and Trustee Bonuchi. Trustee Racich was absent. Others present: Brian Murphy, Village Administrator; Michelle Gibas, Village Clerk; Allen Persons, Public Works Director; Michael Garrigan, Planning Supervisor; Traci Pleckham, Management Services Director; and Bill Doster, Chief of Police. There were approximately 11 persons in the audience.

Trustee Fay moved to approve the Minutes of the Committee of the Whole Workshop held on January 10, 2011. Seconded by Trustee Kachel. Voice Vote. All in favor, 0 opposed. Motion carried.

### **PRESIDENTIAL COMMENTS**

Mayor Collins informed everyone of a letter received by the Board from Cindy Roth thanking the Board for the installation of a traffic signal at Essington and Route 126. Mrs. Roth's daughter, Kristen M. O'Brien, was tragically killed in an automotive accident at that intersection of June 27, 2008. Kristen was only 18 years old.

### **TRUSTEES COMMENTS**

Trustee Lamb positively commented on the traffic signal at Essington and Route 126.

Trustee Bonuchi thanked everyone involved with getting the traffic signal and gave a special thank you to Ellen Theobald, Director of the Plainfield School District 202 Transportation Department.

### **PUBLIC COMMENTS**

No comments.

**WORKSHOP MEETING**

**#1 POLICE DEPARTMENT AND ADMINISTRATION/MANAGEMENT SERVICES**

Bill Doster, Chief of Police, gave a presentation on the Police Department's 2011/12 Budget. Chief Doster reviewed the Police Organization Chart and the budgets for the Executive Offices, Patrol Division, Administrative Division, Records Unit, Seizure/forfeiture and Police Special Activities, Community Service Division, Legal Unit, Capital and Contingencies, PEMA, and Police Commission. Chief Doster also reviewed some trend highlights.

Mrs. Traci Pleckham, Management Services Director, then reviewed the 2011-2012 Budget for the Administration/Finance Unit. Mrs. Pleckham highlighted the expense history of the Legislative Program, Administrative Program, Community Relations Program, Facility Management Program, Human Resources Program, and the Information Technology Program.

Trustee Peck suggested that the Village do a cost/benefit analysis in regards to prosecuting all of our misdemeanor cases. Currently, the Will County State's Attorney handles those cases and gets the majority of the revenue. If the Village will generate more revenue after accounting for legal fees encumbered, it is a win/win situation for the Village.

Mayor Collins thanked the staff for the presentation and read the reminders.

Trustee Fay moved to adjourn. Seconded by Trustee Lamb. Voice Vote. All in favor, 0 opposed. Motion carried.

The meeting adjourned at 9:13 p.m.

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Michelle Gibas, Village Clerk