



PLAINFIELD POLICE DEPARTMENT

14300 S. COIL PLUS DR.

PLAINFIELD, IL 60544

Phone: (815) 436-6544 – Fax: (815) 436-9681

**OPEN AIR MEETING APPLICATION**

**ALL REQUESTS MUST BE SUBMITTED AT LEAST SEVEN (7) DAYS PRIOR TO THE ACTUAL EVENT**

**APPLICANT INFORMATION**

Date of Application:

Date of Open Air Meeting:

ORGANIZATION:

Address:

City:

Zip:

Telephone:

**CONTACT PERSON INFORMATION**

Name: First:

Last:

Address:

City:

Zip:

Telephone Numbers: Home:

Work:

Cell:

**OPEN AIR MEETING INFORMATION**

Type of Event:

Location of Event:

Event Date:

Start Time:

End Time:

Location of Speaker Platform(s):

Location of any Associated Assembly Areas:

Will alcoholic beverages be sold/distributed/present at this event?

Yes ( )

No ( )

**If "Yes", please provide a copy of your Village of Plainfield Liquor License**

Approximate number of people expected at event:

Approximate number of vehicles expected at event:

Off Street Parking ( )

On Street Parking ( )

Both ( )

Any special Police issues:

**Note: All open air events must occur between 7:30 am and 11:00 pm, seven days a week**

**For Office Use Only**

The Official taking application should provide a copy of ordinance #2246 regarding Parades and Open-Air Meetings to applicant.

Approved: Yes ( )

No ( ) \*\*

PERMIT # \_\_\_\_\_

Comments: \_\_\_\_\_

Official Name: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*If denied, applicant has right to appeal within five (5) days after notice to President and Board of Trustees**

Cc:

[ ] Patrol

[ ] WESCOM

[ ] Plainfield Fire Department – 815-436-6420

[ ] Requestor

[ ] Cmdr. Konopek

[ ] Public Works – 815-254-9304